## Title: CHSS DISTINGUISHED EARLY CAREER FACULTY AWARD

**Purpose:** The Distinguished Early Career Faculty Award honors the cumulative contributions of an early career faculty member. For the purposes of this award, "early career" is defined as any KSU tenure-track full-time permanent faculty member who is untenured and at the Assistant Professor rank at the time of submission. A balanced set of contributions should be present across the areas of teaching, research and creative activity, and professional service.

**Eligibility:** The nomination pool for this award will be comprised of the faculty members who were chosen that year for their department-level Distinguished Early Career Faculty Award. Only one nominee per department is permitted in a given year. Any tenure-track full-time permanent faculty member who is untenured and at the Assistant Professor rank with a minimum of two consecutive years under contract at KSU is eligible to apply for this award at the department level. College award winners are eligible to reapply once every five years. The award recipient must be under contract at KSU when the award is presented.

**Recognition:** A plaque, \$1,000 in travel funds, and a one-course workload adjustment to be taken the following fall or spring as determined by awardee in conversation with her/his department chair(s).

**Number and Frequency of Awards:** One award may be presented annually. However, if there is a lack of outstanding candidates, an award may not be granted.

**Award Criteria:** The candidate must demonstrate a record of excellence and distinction in teaching, research and creative activity, and professional or community service. The primary criteria will be the impact and significance of the candidate's work in the three areas and some degree of integration among them at the early career stage. The recipient must also demonstrate a clear record indicating a strong potential for continuing to make contributions to the academy.

## **Application Procedures:**

- A cover page that includes the nominee's name, rank, department(s), and the award for which the materials are forwarded;
- A 3-5 page summary statement by the nominee highlighting early career achievements in the areas of teaching, research and creative activity, and professional or community service, including the recognition, if any, the nominee has received in the three areas of consideration (summary should be double-spaced and use 12-point Times New Roman font, and one inch margins);
- A current curriculum vitae;
- A maximum of three letters in support of the nomination;
- All materials must be compiled into a single pdf document and sent via email to awards\_chss@kennesaw.edu with the subject "CHSS Early Career Award."

**Application Deadline:** February 15, 2017 at 5:00 pm

**Evaluation Procedure:** The College Faculty Awards Committee will evaluate applications for this award.